

Paying Your Member Dues

Points of Contact

My Profile
My Organization
My Associates
My Billing Information
AIRC Member Resource Library

Bookmarks

Online Directory
LinkedIn Discussion Group

Account Details

My Directory Options
My Transactions
My Invoices

Logout

Only the **Primary Contact** on the account can view/pay your membership dues online. To change this, you can click on *My Billing Information* and add a financial contact who will receive and process invoices and payments.

To view your membership renewal invoice, click on *My Invoices*. Renewal invoices will be available beginning in April. Membership runs from July to June each year.

To view past payments, click on *My Transactions*. Please note, only transactions that you paid will appear. If a colleague on the account paid in the past, then the transaction will be under that colleague's account.

Helpful Tips:

You can download your invoice from your AIRC Account.

You can pay by credit card online from your AIRC Account. Go to "My Invoices," and click "Make payment."

You can pay via check (make sure to include your Invoice Number when you mail your check.) Make checks payable to: American International Recruitment Council.
(if located outside the United States, checks should be sent via courier (DHL, Federal Express, UPS, etc.)

You can pay via Flywire using this link:
<https://www.flywire.com/pay/airc-education/>

Contact memberservices@airc-education.org with any questions.